



Bloomfield Township  
P.O. Box 489 4200 Telegraph Road  
Bloomfield Hills, MI 48303-0489  
Phone (248) 433-7715 ■ Fax: 433-7729  
Inspection Line (248) 594-2818  
Website: <http://www.bloomfieldtp.org>

## DEMOLITIONS

### LICENSING REQUIREMENTS

Demolition Permit: applicant must be one of the following:

- Property Owner
- Licensed Builder
- Maintenance and Alteration Demolition Contractor

Water & Sewer Permit: applicant must be one of the following:

- Licensed Master Plumber
- Excavator/Sewer Contractor with a \$10,000 Bloomfield Township Surety Bond (see bond form for excavator/contractor requirements)

### APPLICATION PROCESS

All demolition applications must be submitted to the Building Division for review. A building permit is required for all partial (exterior and interior) or total demolitions. Where applicable, soil erosion control must be installed for all exterior demolitions prior to issuance of the demolition permit.

**NOTE** – If an application for a new construction permit has been applied for by the time the demolition is ready to issue, a swimming pool may remain contingent upon the maintenance of a 4' fence around the pool per the code requirements. When the principal structure is removed, no other accessory structures shall be allowed to remain on a site without approval.

**TOTAL Demolition** – Please submit the following items for review:

- 1 Completed Residential or Commercial Building Permit Application
- 2 Site plan showing the elevation of the finished first floor for structure being demolished
- 3 Detroit Edison wrecking clearance
- 4 Consumers Energy gas service retirement letter
- 5 Well abandonment requires a copy of Oakland County Health Department Well Abandonment permit and Oakland County's inspection results. Existing wells are required to be abandoned properly and approved through Oakland County Health Department. An existing well may remain upon written request.
- 6 Provide proof that the septic system has been pumped and filled. A site inspection is required.
- 7 A tree preservation survey is required to be included on the site plan as required by:

**ORDINANCE NO. 42-5.14**

**Partial Demolition** – Please submit the following items for review:

Residential Demolition

- 1 Completed Residential Building Application
- 2 Three sets of: plans showing existing and proposed; certified site plan, foundation plan, building elevations (exterior additions/alterations), floor plan, sequence of demolition. Clarity of proposed work is essential. Be specific.
- 3 A tree preservation survey is required to be included on the site plan as required by:  
**ORDINANCE NO. 42-5.14**
- 4 \$30.00 Plan Review Fee

# Demolitions

## (Partial demolition continued)

### Commercial Demolition

- 1 Completed Commercial Building Application w/Architect Certification Form
- 2 Five sets of: sealed plans and site plans (site plans required for exterior alterations)
- 3 A tree preservation survey is required to be included on the site plan as required by:  
**ORDINANCE NO. 42-5.14**
- 4 \$50.00 Plan Review Fee

Existing wells are required to be abandoned properly and approved through Oakland County Health Department. An existing well may remain upon written request by the property owner. Clarify intended use, means to protect well from damage, contamination and acceptance of full responsibility of the well throughout all phases of construction.

## REQUIRED INSPECTIONS

Total Demolitions require:

- Site inspection prior to permit being issued
- Foundation removal/open hole
- Final Grade

Partial Demolition inspections vary according to individual job specifics.

Water & Sewer Permit inspections are as follows:

- Water disconnection
- Sanitary cap (may be mechanically or chemically sealed)

## RESTORATION

All exterior demolitions must be graded within five (5) business days from permit issuance and restored with vegetation within the nearest growing season.

Exceptions are made when a building permit for new construction has been applied for on the same site.

All restoration of property must be in compliance with the Bloomfield Township Property Maintenance Ordinance until new construction commences.

**A \$500 cash bond is required to be posted by the permit applicant upon issuance of the demolition permit.**

Application # \_\_\_\_\_



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Permit # \_\_\_\_\_

Application Date \_\_\_\_\_

Issue Date \_\_\_\_\_

## APPLICATION FOR RESIDENTIAL BUILDING PERMIT

**To the Township Building Official:** The undersigned hereby applies for a permit to build, construct, remodel, and occupy, or to install according to the following statement and further agrees to maintain the property, while under construction, in accordance with all the Codes of the Charter Township of Bloomfield.

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Builder: \_\_\_\_\_ Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Architect: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Lot No.: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Building Site Address: \_\_\_\_\_ Sidwell # (19) \_\_\_\_\_

Area Zoned: \_\_\_\_\_ Type of construction: \_\_\_\_\_

ZBA variance required? Yes  No  Date variance granted \_\_\_\_\_

Subdivision Association Comments? Yes  No  Estimated construction cost \_\_\_\_\_

Check one: New building  Addition  Remodeling  Demolition  Other

Construction Description: \_\_\_\_\_

Residential – Attach three (3) sets of building plans, including site plans, DRAWN TO SCALE.

\*Plan Review for Site & Landscaping to be completed by administration.

Soil erosion control installed? Yes  No  Crushed concrete driveway installed? Yes  No

Property identified by address at site? Yes  No



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## APPLICATION FOR RESIDENTIAL BUILDING PERMIT - 2

### STATE OF MICHIGAN REQUIRED INFORMATION

Builder's License # \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Federal employer I.D. # or reason for exemption: \_\_\_\_\_

Worker's Comp. Insurance carrier or reason for exemption: \_\_\_\_\_

MESC Employer # or reason for exemption: \_\_\_\_\_

Property identified by address at site? Yes  No

Does property contain: Wetlands, floodplain or natural features? Yes  No

Does structure to be removed contains, hazardous material, etc? Yes  No

A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED.

"Section 23a of the Michigan Construction Code Act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are able to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines."

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

#### Property Owner:

*During the course of this project a variety of inspections will take place on each of the associated permits, including **final** inspections upon completion. Occasionally, contractors/homeowners overlook the scheduling of final **building, electrical, mechanical, and plumbing** inspections when work is completed. The permits then remain open and ultimately **expire**, which may cause unnecessary difficulties for the permit holder/homeowner. The Building Division would like to help you bring your project to a successful completion. To ensure the scheduling of necessary inspections, please work closely with your contractor.*

Signature of Owner \_\_\_\_\_ Date: \_\_\_\_\_

#### Office Use Only

Registration Fees: \_\_\_\_\_ Application Fee: \_\_\_\_\_

Plan Review Fee: \_\_\_\_\_ Permit Fee: \_\_\_\_\_ Square Ft including garage: \_\_\_\_\_

Issued/Approved by: \_\_\_\_\_ Date: \_\_\_\_\_



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## SURETY BOND

KNOW ALL MEN BY THESE PRESENTS: That we \_\_\_\_\_  
 \_\_\_\_\_ As principal, and \_\_\_\_\_

As sureties, are held and firmly bound unto the Township of Bloomfield, Oakland County, Michigan, a Municipal Corporation, in the sum of Ten Thousand (\$10,000) Dollars, lawful money of the United States of America, to be paid to said Township of Bloomfield Township, Oakland County, Michigan, or to its certain attorney or assignee, to which payment will and truly to be made, we bind ourselves, our heirs, executors, administrators or assigns, and each and every one of them firmly by these presents.

Sealed with our seals, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, WHEREAS: the above bonded  
 \_\_\_\_\_ has on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Applied to and received a license as Sewer Builder in connection with the installation of public or private sanitary sewer systems in said Township.

Now, therefore, if the said \_\_\_\_\_ shall honestly and faithfully perform and discharge all the singular obligations and requirements under the Michigan State Plumbing Code, or any amendment thereto, in the manner and time set forth in said Code governing construction of connections to sanitary and storm sewer systems, and also indemnify and hold harmless said Township of Bloomfield, and Township board of said Township of Bloomfield from all claims, damages, suits, and actions of any kind and description, on account of any act, or omission, or negligence of said obligors in carrying out said provisions of said Code whether resulting from the use of improper materials, faulty construction, or failing to properly protect said work, or in properly providing for the safety of their employees, or in any other way and will fully and in each and every particular job, carry out and perform each and every agreement and obligation in said Code, or any amendments thereto, then this obligation to be void, otherwise to remain in full force and effect.

**SIGNED, SEALED & DELIVERED in presence of:**

*Please print names under Signature line*

\_\_\_\_\_  
 Witness

\_\_\_\_\_  
 Insurance Company

\_\_\_\_\_  
 Witness

\_\_\_\_\_  
 Excavation Company

\_\_\_\_\_  
 Contact Person

Expiration Date:  
**December 31, 20\_\_**  
 Driver's License # \_\_\_\_\_

\_\_\_\_\_  
 Address

Excavator/Company Owner  
 Signature of Excavation Owner

\_\_\_\_\_  
 Telephone Number

(X) \_\_\_\_\_



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Permit # \_\_\_\_\_

**APPLICATION FOR PERMIT**

Issue Date \_\_\_\_\_

**ELECTRIC**

**PLUMBING**

**SEWER**

Address of job \_\_\_\_\_

Lot # \_\_\_\_\_ Sub. \_\_\_\_\_ Section \_\_\_\_\_

Applicant \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_

New Building  Addition  Remodeling  Repairs  Replacement  Other \_\_\_\_\_

Electrical: Plans are required for all buildings using over six (6) circuits before a permit is issued for electrical work.

Mechanical: A/C condenser location – **No Front Yard Installations**

Rear Yard  Side Yard (requires screening & site plan) Number of units \_\_\_\_\_

Mech. Equipment Type  Hydronic  Forced Air  Boiler Number of units \_\_\_\_\_

Mechanical classifications 1 2 3 4 5 6 7 8 9 10

Generators: See Generator Application Process.

Sewer Contractors: A current ten thousand dollar (\$10,000) surety bond must be posted on a Township form (copies not acceptable). Bonds expire at end of each calendar year.

Remarks \_\_\_\_\_

Zoning Board of Appeals required for work being performed ? **YES / NO** Date granted: \_\_\_\_\_

**STATE OF MICHIGAN REQUIRED INFORMATION:**

License Number \_\_\_\_\_ Issued by \_\_\_\_\_ Exp. Date \_\_\_\_\_

Federal Employer ID number or reason for exemption \_\_\_\_\_

Workers Comp Insurance Carrier or reason for exemption \_\_\_\_\_

MESC Employer number or reason for exemption \_\_\_\_\_

A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED.

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Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_



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## SCHEDULE OF BUILDING PERMIT FEES

<b>New Residence – Addition &amp; Alteration</b>	\$ .70 sq. ft.
Final grade inspection	50.00
Temporary certificate of occupancy	25.00
Full certificate of occupancy	25.00
<b>Accessory Structures (including fences)</b>	
Swimming pools	\$ .40 sq. ft.
Decks up to 300 sq. ft.	80.00
Decks over 300 sq. ft.	.40 sq. ft.
Minimum permit fee	120.00
<b>New Commercial &amp; Additions – Interior Renovations</b>	\$ .69 sq. ft.
Shell only	.42 sq. ft.
Interior “build-out”	.27 sq. ft.
Signs – wall or ground	80.00
Foundation only	200.00
Demolition	200.00
Change of occupancy	500.00
Partial inspection request	50.00
Re-inspection fee	50.00

Effective January 1, 2006



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## SCHEDULE OF ELECTRICAL PERMIT FEES

<b>Application fee</b>	\$ 20.00 +
New construction - residential over 3,500 sq. ft.	\$375.00
New construction - residential up to 3,500 sq. ft.	250.00
Single item, one (1) inspection	\$ 50.00
Additions/Alterations (two (2) inspections required)	100.00
Swimming pool (three (3) inspections required)	120.00
Fire/smoke alarm (two (2) inspections required)	80.00
Sign (sidewalk & final inspection required)	80.00
Re-inspection fee	50.00
<b>Commercial fees – Assessed at plan review</b>	\$ 80.00 minimum
Electrical registration (annual)	\$ 5.00
Administration fee (annual)	20.00

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## SCHEDULE OF PLAN REVIEW FEES

<b>New Residence &amp; Addition/Alterations</b>	\$ .09 sq. ft.
Application fee	250.00+
Plus consultant review fee pursuant to the Codes of the Charter Township of Bloomfield, Chapter 2, Article V. Division 2, Sec. 2-111. (if applicable)	
Site/Certificate grade review	50.00
Revision fee (at 3 <sup>rd</sup> review request)	100.00
Revision fee after plans have been approved	50.00
<b>New Commercial &amp; Addition/Interior Alterations</b>	\$ .10 sq. ft.
Application fee	500.00+
Plus consultant review fee pursuant to the Codes of the Charter Township of Bloomfield, Chapter 2, Article V. Division 2, Sec. 2-111 (if applicable)	
Plus Electrical plan	25.00+
Plus Mechanical plan	25.00+
Plus Plumbing plan	25.00+
Plus Fire Department plan (Fire Marshal)	50.00+
<b>Accessory Structures</b>	
Decks, fences, pools, signs and others	\$ 30.00
<b>Special Engineering Review Deposit (if applicable)</b>	\$300.00 Minimum
<b>Registration</b>	
Builders License (annual)	\$ 15.00
Administration fee (annual)	10.00

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## SCHEDULE OF PLUMBING PERMIT FEES

<b>Application Fee</b>	\$ 20.00 +
New Construction – including two baths	\$150.00
Each additional bath	50.00
Sewer tap, water service, storm sewer	150.00
<b>Commercial fees</b> – assessed at plan review	\$125.00 minimum
Cross connections	100.00
Water service (2 inspections)	\$120.00
Sewer tap/service (2 inspections)	120.00
Clean outs (2 inspections)	120.00
Single item inspection	50.00
Additions, alterations* (up to 2 bathrooms)	100.00
Additions, alterations (rough, final & shower pan)	150.00
*Each additional bath	50.00
Lawn sprinkler/back flow preventor	30.00
Water heater replacement	30.00
Swimming pool/spas (2 inspections)	100.00
Re-inspection fee	50.00
Master plumber registration (annual)	\$1.00
Administration fee (annual)	24.00
Water & Sewer contractors license fee (annual)**	15.00
Administration fee (annual)	10.00

\*\*A \$10,000.00 surety bond is required (form completed by insurance company) and present proof of experience of sewer installations from other municipalities.

Effective January 1, 2006