



Bloomfield Township  
 P.O. Box 489 4200 Telegraph  
 Bloomfield Hills, MI 48303-0489  
 Phone (248) 433-7705 ■ Fax: 433-7714  
 Website: [www.bloomfieldtwp.org](http://www.bloomfieldtwp.org)

## AUTOMATIC PAYMENT AUTHORIZATION FORM

### For Water and Sewer Bills

Residents can have their Bloomfield Township Water and Sewer payment deducted automatically from their checking or savings account. There is no charge for this service. The service provides several benefits:

- It is free. ■ It saves time and cuts down on the number of checks customers write.
- It prevents late payments. ■ It is easy to enroll and easy to cancel.

### How it Works

Customers authorize regularly scheduled payments to be made from their checking or savings accounts. The payments are automatically made on the 20<sup>th</sup> day of the month each billing cycle. Proof of payment appears on both the customer's bill and a statement provided by their financial institution.

The authority to charge an account remains in effect until the Township receives written instructions to terminate it. A notification of the pending payment is sent to customers 10 days prior to funds being withdrawn. To take advantage of the service, complete this form and return it to the Treasurer's Office.

### Authorization

I authorize Bloomfield Township to initiate electronic debit entries for payment of my Bloomfield Township Water & Sewer Bill from my: *(check one)*

\_\_\_\_\_ Checking Account

\_\_\_\_\_ Savings Account

I acknowledge that the origination of my ACH transactions to my account must comply with the provisions of U.S. Law. This authority will remain in effect until I have cancelled it in writing. I acknowledge that I will be charged an administration fee if my payment is returned NSF or "account closed".

Date: \_\_\_\_\_ Bank Name: \_\_\_\_\_

Account Number: \_\_\_\_\_ Routing Number: \_\_\_\_\_

Bank City and State: \_\_\_\_\_

Water & Sewer Account Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Return this form to:  
 Treasurer's Office ■ Bloomfield Township ■ P.O. Box 489  
 ■ 4200 Telegraph Road ■ Bloomfield Hills, MI 48302  
 Call the Treasurer's Office at 248.433.7705 with any questions.