

MINUTES – MONDAY, FEBRUARY 14, 2011

PRESENT: Barnett, Buckley, Devine, Kepes, Payne, Roncelli, Savoie
Also present, Attorney Mark Roberts

ABSENT: None

Supervisor Payne welcomed the public and led the Pledge of Allegiance.

ITEM #1 Approved Board Minutes of January 24, 2011

ITEM #2 Proclamation to Honor Fire Marshall McCully on his Professional Emergency Management (PEM) Certification

Fire Chief Piche' and Lieutenant Mark Martinez, Michigan State Police, made the presentation. With this certification, Fire Marshall McCully will be able to teach employees how to handle large and/or rare emergency incidents. He is, currently, one of only 300 individuals in the State of Michigan to be PEM certified. Lieutenant Martinez, the official liaison between the Township and the State, presented McCully with the PEM certificate. Clerk Roncelli presented a resolution prepared by the Township.

**BLOOMFIELD TOWNSHIP RESOLUTION
MIKE MCCULLY, FIRE MARSHALL**

WHEREAS, it has come to the attention of the Bloomfield Township Board of Trustees that as of January 20, 2011, Mike McCully, Fire Marshall, completed the requirements for Professional Emergency Manager (PEM); and

WHEREAS, obtaining this prestigious designation entails successfully completing 17 Federal Emergency Management Agency (FEMA) Independent Studies, 2 Michigan State Police/Emergency Management and Homeland Security Division (MSP/EMHSD) online courses, 11 MSP/EMHSD classroom courses, and a final exam administered by the MSP/EMHSD; and

WHEREAS, the courses cover material from all four aspects of a disaster situation (Planning, Response, Recovery and Evaluation) and case studies are taken directly from current threats/events in Michigan and the Nation; and

WHEREAS, attaining this certification indicates Mike's commitment to the profession of Fire Marshall since 2003; and

WHEREAS, Mike also has the distinction of being the only active member of the Bloomfield Township Fire Department to have his PEM certification.

NOW THEREFORE BE IT RESOLVED that the Bloomfield Township Board of Trustees recognizes this outstanding achievement by Mike McCully and extends its sincere congratulations.

Dated this 14th day of February 2011.

ITEM #3 Consider Approval of Bid for Two New Rescue Trucks for the Fire Department

Fire Chief Piche' made the presentation. On November 22, 2010, the Fire Department began accepting bids for two new Type III modular ambulances with associated equipment. These rescue trucks would replace current vehicles at Stations #1 & #3. Four companies provided bids to the Township. Piche' asked the board to approve the bid from Life Star Braun Industries, Incorporated, which submitted the lowest price and was the only manufacturer to meet all specifications without exception.

The board asked what would happen to the old trucks. Piche' responded that they would be used as trade-ins, which would decrease the bid price by \$26,000.00 or from \$314,671.28 to \$288,671.28.

MOTION by Barnett and SUPPORT by Savoie to APPROVE the Bid from Life Star Braun for Two New Rescue Trucks at a Cost of \$288,671.28 (plus vehicle trade-ins worth \$26,000.00).

AYES: Barnett, Buckley, Devine, Kepes, Payne, Roncelli, Savoie
NAYS: None

RESOLUTION DECLARED ADOPTED.

I, JANET M. RONCELLI, TOWNSHIP CLERK of the Charter Township of Bloomfield, County of Oakland, Michigan, do hereby certify the foregoing is a true and correct copy of a resolution adopted by the Board at their regular meeting held on February 14, 2011.

JANET M. RONCELLI, MMC
TOWNSHIP CLERK

ITEM #4 Consider Approval of Professional Engineering Services for Water & Sewer Improvements

Wayne Domine, Engineering & Environmental Director, made the presentation. In November 2010, the Township Board approved a resolution to proceed with the intent

Board of Trustees Meeting
Charter Township of Bloomfield

to sell bonds for the Capital Water & Sewer Program (Sanitary Sewer System Improvements). Then, in December 2010, they approved becoming a Southeastern Oakland County Water Authority (SOCWA) customer. Both of these projects require an engineering design and study prior to construction.

The Township's engineering consultant, Hubbell, Roth & Clark, Inc. (HRC), has submitted a proposal for engineering fees to evaluate the Township's water supply system. The evaluation will determine the best future connection to the SOCWA system (as required by the agreement) and provide recommended system improvements with cost estimates. The cost for this engineering study will not exceed \$47,000.00. HRC has also submitted proposals for engineering services associated with Sanitary Sewer Evaluation Surveys (SSES), manhole rehabilitation, and manhole & sewer rehabilitation in floodplain areas at a cost of \$123,525.00. The Township's water operating fund will be used to cover the costs of the water study and the sanitary sewer work will be funded through the sale of bonds.

MOTION by Devine and SUPPORT by Buckley to APPROVE the HRC Engineering Services Proposals for the Water System Engineering Study (\$47,000) and Sanitary Sewer System Improvements (\$123,525).

AYES: Barnett, Buckley, Devine, Kepes, Payne, Roncelli, Savoie
NAYS: None

RESOLUTION DECLARED ADOPTED.

I, JANET M. RONCELLI, TOWNSHIP CLERK of the Charter Township of Bloomfield, County of Oakland, Michigan, do hereby certify the foregoing is a true and correct copy of a resolution adopted by the Board at their regular meeting held on February 14, 2011.

JANET M. RONCELLI, MMC
TOWNSHIP CLERK

ITEM #5 Strategic Plan Update

Supervisor Payne presented the Strategic Plan Update.

Some highlights of the presentation included the following:

- In October 2008, a revised financial outlook indicated revenue would decline and not stay flat as previously thought.
- Board members and department heads identified four areas for focused study – Finance, Infrastructure (Physical, Capital, Technical, & Energy), Personnel Deployment & Development, and Expectations of Residents & Employees.

Board of Trustees Meeting
Charter Township of Bloomfield

- The four areas were integrated into one strategic plan, which was adopted by the Board of Trustees on March 9, 2009.
- Tax revenue projected to decrease by 20 percent (\$6 million) between 2007 and 2011.
- Cost cutting steps comprised reducing the number of employees by 24, freezing employee pay, and switching health plans.
- The Township has discussed the consolidation of services with surrounding communities.
- Portions of lost revenue have been restored by: performing building inspections for the City of Pontiac (over \$100,000) and implementing an EMS transport fee program that will generate approximately \$600,000/year.
- Other cost saving measures:
 - Contracting parts of road/safety path maintenance.
 - Energy audit and retrofit program funded by a federal grant, which will reduce utility costs.
 - Switched to a local third-party broker for natural gas, which will reduce costs by approximately \$26,000.
 - Agreement signed with the Southeastern Oakland County Water Authority (SOCWA), which will allow water to be purchased at a lower price. The savings will be used for repairs to the water classification without having to sell bonds to finance construction.
 - Cross-training employees to work in multiple departments.
- The plan is updated quarterly as Township administration and staff strive to develop new ideas to keep costs as low as possible while demand for services continues to rise.

ITEM #6 Approve Payroll and Vouchers for 2/14/2011

MOTION by Kepes and SUPPORT by Barnett to APPROVE Payroll and Vouchers for 02/14/2011 – Checks 5404 – 5685 and Electronic Funds Transfer (EFT) 428 – 466 totaling \$7,855,327.68.

AYES: Barnett, Buckley, Devine, Kepes, Payne, Roncelli, Savoie
NAYS: None

ITEM #7 Public Comment

Linda Petro Ulrey, 1236 Hidden Lake Dr., spoke to the board regarding agenda item #5 and televised meetings.

Richard Moxley, 3851 Carriage Rd, President, United Homeowners of Bloomfield Township, addressed the Board with a letter regarding televised meetings.

Board of Trustees Meeting
Charter Township of Bloomfield

Suzanne Bernstein, 5708 Woodwind Dr., spoke to the board regarding televised meetings.

Shelley Taub, County Commissioner, addressed the board regarding Oakland County initiatives including summer jobs, weather classes, and animal welfare services.

Meeting adjourned at 7:56 p.m.

Per the Michigan Township Association Record Retention General Schedule #25, audio recordings of Board minutes may be destroyed one day after the date that the meeting minutes are approved by the public body (MCL 15.269).

Janet M. Roncelli, Bloomfield Township Clerk

DM